

MAJOR ROLES OF SCHOOL BOARDS & COUNCILS

ACADEMICS

- SCHOOL BOARD**
- Adopt the annual calendar, including professional development days & holidays
 - Monitor district performance
 - Develop district improvement plan



- SCHOOL COUNCIL**
- Select instructional materials
 - Adopt school curriculum
 - Develop school improvement plan to enhance student achievement

STUDENTS

- SCHOOL BOARD**
- Set graduation requirements
 - Adopt discipline code for the district
 - Expel students
 - Set attendance boundaries for schools



- SCHOOL COUNCIL**
- Set and implement discipline practices for the school
 - Assign students to classes within the school

STAFF

- SCHOOL BOARD**
- Hire and evaluate the superintendent
 - Hire/contract with board attorney
 - Establish job descriptions for all staff
 - Grant leaves of absences for staff



- SCHOOL COUNCIL**
- Works with superintendent to hire school principal
 - Decide number of people in each position in the school
 - Assign staff time

MONEY

- SCHOOL BOARD**
- Impose local taxes and set district budget
 - Allocate resources to each school
 - Set salary schedule for all district staff



- SCHOOL COUNCIL**
- Set the school budget
 - Use funding from school board to purchase materials & other student support needs

EXTRAS

- SCHOOL BOARD**
- Approve field trips and fundraisers
 - Approve new extracurricular activities



- SCHOOL COUNCIL**
- Select extracurricular activities offered at school
 - Set participation requirements for extracurricular activities

FACILITIES

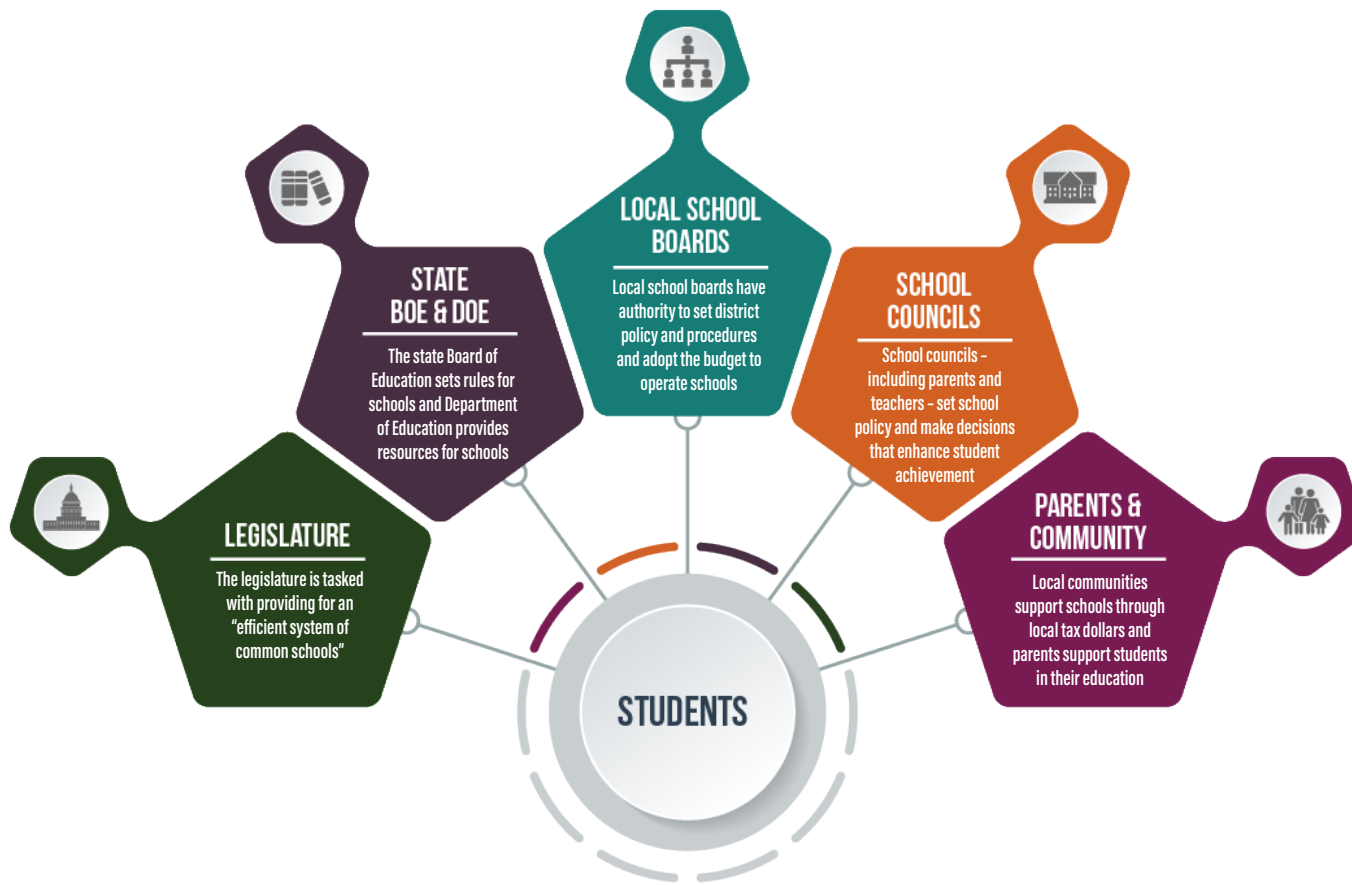
- SCHOOL BOARD**
- Manage district property, including renovation and construction
 - Decide how school buildings are used after school hours by community groups



- SCHOOL COUNCIL**
- Adopt policies for use of the school building during the school day

SCHOOL BOARDS & SCHOOL COUNCILS MAJOR ROLES

Providing quality education to Kentucky children is a team effort involving many partners. This brochure explores key roles and responsibilities given to local school boards and local school councils.



The Kentucky Constitution grants responsibility to the **General Assembly** for the creation and funding of an efficient system of public education. Under that authority, the legislature has created the **Kentucky Board of Education**, **local school boards**, elected by the local community, and **site-based decision-making councils**. These local school councils are comprised of the principal, as chair, and three **teachers** elected by teachers and two **parents** elected by parents.



This is a general outline of school board and school council responsibilities and is not meant to be all-inclusive or to cover all situations boards and councils may encounter. For more detailed information, please see KSBA's School Board Leadership Guide at www.ksba.org/BeingaBoardMember.aspx or go to www.kasc.net, the website of Kentucky Association of School Councils. Relevant state laws include KRS 158, KRS 160, and KRS 160.345, which may be accessed at www.lrc.ky.gov.

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